



Fairfield Consolidated Fee Schedule

Updated XX-XX-XXXX

Working Draft

DOSS

Index

1. ADMINISTRATIVE SERVICES

1.1 PhotoCopies	3
1.2 Electronic Document Sending	3
1.3 Online Publications	3
1.4 General Administrative Fees	3
1.5 Other Inspections	3
1.6 Elections	3
1.7 GRAMA Requests	3
1.8 Recordation Fees	3
1.9 Recorder Additional Fees	4
1.10 General Fees	4

2. BUSINESS & ENFORCEMENT

2.1 License Fees	4
2.2 Fire Inspection and Code Violation	4
2.3 Temporary Business Licenses	4
2.4 Sexually Oriented Business	5
2.5 Background Checks	5
2.6 Liquor Licenses	5
2.7 Other Business	5
2.8 Penalties and Late Fees	5

3. BUILDING & DEVELOPMENT

3.1 Residential	5
3.2 Commercial Building	6
3.3 Tenant Improvement	6
3.4 Subdivision Fees	6
3.5 Minor Subdivision	6
3.6 Accessory Building	7
3.7 Accessory Dwelling Units	7
3.8 Agriculture Permit	7
3.9 Building Administrative	7
3.10 Solar Permit	8
3.11 Power Permit	8

3.12 Plumbing Permit	8
3.13 Mechanical Permit	8
3.14 Re-inspection Fees	8
3.15 Fire Suppression	8
3.16 Building without a permit(s)	9
3.17 Inspections / Administration / Compliance	9
3.18 Propane Permit Fees	9

4 Community Development

4.1 Rezone Request	9
4.2 Code	9
4.3 Conditional Uses	10
4.4 Annexation	10
4.5 Master Development Fees	10
4.6 Other Community Development ..	10
4.7 Disposal of Town Property	10
4.8 Blasting Permits	10
4.9 Land Use Application	11
4.10 General Land Use / Administrative ..	11

5 Roads

5.1 Buildings Road Fees	11
5.2 Streets	11
5.3 Road Cut permits, asphalt/concrete cuts, and Road Closures	11
5.4 Grading and Excavation Permits	12
5.5 Mining, Gravel Pits	12
5.6 Road Limitations	12
5.7 Snow Removal	12
5.8 Unauthorized Bridges, Ditches, water & waterways	12
5.9 Inspections / Compliance	12

6 Sign

6.1 Sign Permit Fees	13
6.2 Sign Violations	13

7 Ordinance Enforcement Fines

7.1 Administrative Citations	13
7.2 Administrative Fee	13
7.3 Nuisance Violations	13
7.4 Illegal Dumping	13
7.5 Animal Control	14
7.6 Accumulation Of Construction	14
7.7 Environmental Regulations	14
7.8 Administrative / Legal	14

8. Utility Fees

8.1 Water	14
8.2 Water Usage	15
8.3 Delinquent Water Payment Penalty	15
8.4 Disconnection and Reconnection ...	15
8.5 Fire Hydrant Water Usage	15
8.6 Damages to water lines, etc	15
8.7 Illegal Hook-ups	15
8.8 Additional Utility Services	15

9 Cemetery

9.1 Burial Plots	16
9.2 Interment	16
9.3 Disinterments	16

10 Parks

10.1 Park Use Permit	16
10.2 Park Reservations	16
10.3 Park Event Deposit	16
10.4 Park Use Add-On	16
10.5 Cleaning & Damage	17
10.6 Optional	17

11 Town Rentals & Miscellaneous Services

11.1 Garbage Cans	17
11.2 Rental Fees	17
11.3 Miscellaneous	17

12 Special Events

12.1 Event Fees	17
12.2 Event Alcohol Permit Only	18
12.3 Special Uses	18

13 Utility Billing Policies & Procedures .. 18

1 Recorder & Administrative Services

1.1 PhotoCopies **Last Revision: 05/09/2024**

Black and White Copy 8 ½ x 11	\$0.10/page
Black and White Copy 11 x 14	\$0.15/page
Black and White Copy 11 x 17	\$0.20/page
Color Copy 8 ½ x 11	\$0.20/page
Color Copy 11 x 14	\$0.30/page
Color Copy 11 x 17	\$0.40/page

1.2 Electronic Document Sending **Last Revision: 05/09/2024**

Scan/Email, Each 10-page Increment	\$1.00
--	--------

1.3 Online Publications **Last Revision: 05/09/2024**

Ordinance / Codebook	Available on the Town Website
General Plan	Available on the Town Website

1.4 General Administrative Fees **Last Revision: 05/09/2024**

Postage	Actual Cost of the Town
Other Costs Allowed by Law	Actual Cost of the Town
Returned Checks	\$35.00

1.5 Other Inspections **Last Revision:**

Code Enforcement	\$95.00
Failure to comply per day until compliant	\$190.00
Re-Inspection	\$95.00

1.6 Elections **Last Revision: 05/09/2024**

Candidate Filing Fee	No Fee
----------------------------	--------

1.7 GRAMA Requests **Last Revision: 05/09/2024**

Black and White Copies per page (8.5"x11," 8.5"x14") - per page	\$.10
Copies requested/delivered via email	\$1.00 per 10 pages
The cost of research-based requests is based on the lowest Employee in the Recorder's office per State Code	
per hour	
Copies of maps - per map	Actual Cost of the Town
Copies mailed via USPS Certified Mail	current Certified Mail rates plus any additional labor costs.

1.8 Recordation Fees **Last Revision: 05/09/2024**

Mylar & Lot Fee	\$100.00 per mylar + \$4.00 per lot
Plat Recording Fee	Staff Time: a minimum of two hours of the Recorders' wage.

1.9 Recorder Additional Fees **Last Revision: 05/09/2024**

Easement Review Fee *Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages, and fringe benefits of employees involved, engineering fees, and attorney fees, will be paid in full before final approval.

Franchise Agreement Application *Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages, fringe benefits of employees involved, engineering fees, and attorney fees, will be paid in full before final approval.

Appeal of Administrative Decision \$300.00

1.10 General Fees **Last Revision: 05/09/2024**

Credit Card Processing Fee The fee charged by the payment processing company and passed through to the payer

2 Business Licenses **Last Revision:**

**Change of Business Owner or Business Name: A new application is required, and all applicable fees will apply*

2.1 License Fees **Last Revision: 05/09/2024**

New Business Application Fee (one-time) \$30.00
 Major Home-based/occupation business neighbor notification fee \$35.00
 Minor Home Occupation / Home-Based Business (annual) \$10.00
 Major Home-Based Business License (annual) \$50.00
 Commercial business license (annual) \$75.00
 Business inspection Actual Cost to the Town
 Mobile Business Application \$25.00
 Duplicate License (Lost Original, Updated Address, Name of Business) \$10.00

2.2 Fire Inspection and Code Violation Fines for Businesses **Last Revision: 05/09/2024**

Fire Inspections Fee per business (annual) \$125.00
 Re-fire Inspection \$75.00
 Minor Offenses \$50.00
 Failure to comply \$100.00
 Moderate Offenses \$100.00
 Failure to comply \$150.00
 Severe Offenses \$500.00

All penalties listed in this section are administrative penalties and do not preclude additional enforcement actions authorized by Town ordinance or Utah law.

2.3 Temporary Business Licenses (Canvassers, Solicitors, and Other Itinerant Merchants)

Last Revision: 05/09/2024

Application Fee \$35.00
 License Fee \$10.00 for Ten Consecutive Calendar Days

2.4 Sexually Oriented Business License **Last Revision: 05/09/2024**

Non-refundable new or renewal of an existing license application and investigation fee	\$3,000.00
Annual license fee, new or renewal	\$1,500.00
Non-refundable employee license fee for new or renewal of an existing application, investigation, and license fee	\$300.00

2.5 Background Checks **Last Revision: 05/09/2024**

Background Checks, When Applicable	Actual Cost to the Town
--	-------------------------

2.6 Liquor Licenses **Last Revision:**

Temporary/ short term	\$200.00
Liquor License	\$300.00
Annual Renewal	\$150.00
Change of Ownership	\$100.00
Late Renewal Fee	\$100.00

2.7 Other Business **Last Revision:**

Film Permit (Non-profit organizations and student productions are exempt)	\$75.00
---	---------

2.8 Penalties and Late Fees **Last Revision:**

Late fee (after July 15th)	\$25.00
Failure to Pay Late Fee	100% of the license fee
Reinstatement after cancellation	\$50.00
License Enforcement Fee (after August 15th)	\$50.00
License Enforcement Fee (after September 1st)	\$100.00
Failure to obtain a license	Double the applicable licensing fees

3 Building

3.1 Residential **Last Revision: 05/09/2024**

Reservation / Down Payment Fee (non-refundable) (only good for one year).....	\$1,500.00
Application Fee	\$50.00
Plan Check Fee	Actual Cost to the Town
Building Permit Fee	computed when plans are submitted
State Fee	1% of Building Permit Fee computed when plans are submitted
Site Plan Application Fee.....	\$100.00
Site Plan review for single residential home	Actual Cost to the Town
Assignment of Address	\$100.00
One Time Permit extension	50% of the original permit fee
Plan Revision/Amendment	Actual Cost to the Town

3.2 Commercial Building **Last Revision: 05/09/2024**

Application Fee	\$100.00
Site Plan Application	\$100.00
Plan Check Fee.....	Actual Cost to the Town
Building Permit Fee	computed when plans are submitted (see ICC Valuation Table).
State Fee	1% of Building Permit Fee computed when plans are submitted
Assignment Address.....	\$100.00per/structure
Builder deposit for new construction	\$3,500.00
Builders deposit for tenant improvements/remodel.....	\$1,000.00
Certificate of Occupancy per structure or tenant space	\$150.00
Permit extension (one-time)	50% of the original permit fee
Plan revision / deferred submittal	Actual cost to the Town

3.3 Tenant Improvement (TI) Permit **Last Revision: xx/xx/xxxx**

Tenant Improvement Application	\$150.00
Inspection(s)	\$95.00
Plan Review Fee	Actual Cost to the Town
Legal Fee	Actual Cost to the Town
Certificate of Occupancy / Final Approval	\$75.00

3.4 Subdivision **Last Revision: 05/09/2024**

Developed Subdivision Master Site Plan	\$500.00
Developed Subdivision preliminary plat	\$500.00
Developed Subdivision Final plat	\$500.00
Site Plan Application Fee	\$250.00
Site Plan review	Actual cost to Town
Address assignment per lot	\$100.00
Plat Amendment / Corrections	Actual cost to Town
Additional Subdivision re-review	Actual cost to Town
Development Agreement Processing Fee	Actual Cost to the Town
<i>*Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages, and fringe benefits of employees involved, engineering fees, and attorney fees, will be paid in full before final plat approval. All fees will be credited to the final amount</i>	
Legal Fee	Actual Cost of to the Town

Refer to the Recordation Section

3.5 Minor Subdivision Residential Fees **Last Revision: 05/09/2024**

Subdivision Application Fee	\$125.00
Subdivision Engineer Approval fee (1-hour min.) per hour	\$175.00
Site Plan Application Fee.....	\$250.00

Plan Check Fee	Actual Cost to the Town
Address assignment per lot	\$100.00
Minor Subdivision final plat processing fee	\$300.00
Plat Amendment / Correction	Actual cost to the Town

3.6 Accessory Building Permit **Last Revision: 05/09/2024**

Permit application Fee	\$50.00
Site Plan Application Fee	\$50.00
Site Plan review	Actual Cost to the Town
Plan Check Fee	Actual Cost to the Town
Building Permit Fee	computed when plans are submitted (see ICC Valuation Table).
State Fee	1% of Building Permit Fee computed when plans are submitted
Assignment Address.....	\$100.00per/structure

3.7 Accessory Dwelling Units **Last Revision: 05/09/2024**

ADU Application	\$100.00
ADU Trailer Application Fee	\$150.00
ADU Trailer Application (annual)	\$75.00
ADU Annual / Renewal Fee	\$75.00
ADU Fines	TBD
ADU Permit	\$50.00
Site Plan Application Fee	\$100.00
Site Plan review	Actual Cost to the Town
Plan Check Fee	Actual Cost to the Town
Address assignment	\$100.00
Building Permit Fee	computed when plans are submitted (see ICC Valuation Table).
State Fee	1% of Building Permit Fee computed when plans are submitted

3.8 Agriculture Permit **Last Revision: 05/09/2024**

AG Permit	\$15.00
Burn Permit	Utah County Fire Marshal

A civil violation under this section shall amount to one hundred (100) dollars each day a violation occurs, each being a new violation.

3.9 Building Administrative Fees **Last Revision:**

Temporary Occupancy Fee	\$100 + 120% of Value of Uncompleted Items
Plan Resubmittal Fee (after denial)	Actual Cost to the Town
Board of Appeals (Current Building Code)	\$100.00
Building permit extension one time	50% of the original permit fee
Plan Revision / Deferred Submittal Review	Actual Cost to the Town

Certificate of Occupancy / Final Approval	\$150.00
Temporary Power Inspection	\$100.00

3.10 Solar Permit **Last Revision: 05/09/2024**

Residential Solar Application	\$50.00
Residential Solar Building Permit Fee.....	\$75.00
Residential Solar Panel Inspection Fee	\$95.00
Large Solar Plant conditional use application	<i>*Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages, and fringe benefits of employees involved, engineering fees, and attorney fees, will be paid in full before final approval.</i>
Lg solar plant inspection.....	<i>*Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages, and fringe benefits of employees involved, engineering fees, and attorney fees, will be paid in full before final approval.</i>
Plan Check Fee	Actual Cost to the Town
Legal Fee	Actual Cost to the Town

3.11 Power Permit **Last Revision: 05/09/2024**

Power Permit Application	\$50.00
Electrical Power Pole Inspection Fee	\$95.00

3.12 Plumbing Permit **Last Revision: 05/09/2024**

Plumbing Permit Application	\$50.00
Plumbing Permit Inspection Fee	\$95.00

3.13 Mechanical Permit **Last Revision:**

Mechanical Permit Application	\$50.00
Mechanical Inspection Fee	\$95.00

3.14 Re-inspection Fees **Last Revision: 05/09/2024**

Notes: Assessed under provisions of the International Building Code (as modified) or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved

..... assessed per hour plus Travel Time \$100.00

3.15 Fire Suppression & Emergency **Last Revision: 05/09/2024**

Plan review Fee	\$.022/per sq. foot
Minimum Fee	\$85.00
Inspections	\$85.00

3.16 Building without a permit(s) Last Revision:

Building without a permit	doubles the cost of permits
Daily penalty until structure is brought into compliance	\$100.00

3.17 Inspections / Administration / Compliance Last Revision:

Demolition Permit	\$50.00
Demolition Inspection Fee	\$75.00
Temporary Certificate of Occupancy (TCO)	\$100.00
TCO Extension Fee	\$75.00
Permit Reinstatement Fee (Expired Permits)	\$100.00
After-Hours / Weekend Inspection Fee	\$150.00
Stop Work Order Fee	\$150.00
Reinspection After Stop Work	\$125.00
Excavation Fill Permit	\$75.00
Grading Permit	\$50.00
Land Disturbance Application Fee	\$100.00

3.18 Propane Permit Fees Last Revision: xx/xx/xxxx

Application Fee	\$50.00
Above Ground Tanks Plan review & Site Inspection	\$65.00
Above Ground Tank: per additional tank at the same location	\$20.00
Below Ground Tanks Plan review & Site Inspection	\$95.00
Below Ground Tank: per additional tank at the same location	\$35.00
Additional fees apply for travel	Actual Cost to the Town

4 Community Development

4.1 Rezone Request Last Revision: 05/09/2024

Rezone Application	\$1350.00
Public Hearing Postage	Actual Cost of the Town

**Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages and fringe benefits of employees involved, engineering fees, and attorney fees, will be paid in full before approval. All application fees will be credited to the final amount*

4.2 Code Last Revision:

Code Amendment Request	\$500.00
Text Amendment Request	\$500.00

4.3 Conditional Uses **Last Revision: 05/09/2024**

Conditional Use Permits Application Fee \$200.00

Conditional Use Permit Legal Fees Actual cost to the Town

**Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages, and fringe benefits of employees involved, engineering fees, and attorney fees, will be paid in full before approval of the conditional use permit.*

4.4 Annexation **Last Revision: 05/09/2024**

Annexation Application Fee \$1,000 + \$10 per acre

**Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages and fringe benefits of employees involved, engineering fees, and attorney fees, will be paid in full before final approval of annexation. All application fees will be credited to the final amount*

4.5 Master Development Fees **Last Revision: 05/09/2024**

Master Development Plan Application or Amendment \$1000.00

Other Fees **Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages and fringe benefits of employees involved, engineering fees, and attorney fees, will be paid in full before final plat approval. All fees will be credited to the final amount*

Development Agreement Amendment Fee Actual cost to the Town

4.6 Other Community Development Fees **Last Revision: 05/09/2024**

Variance, Non-conforming Use, Conditional Use Appeal, Appeal of Zoning

**Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages, and fringe benefits of employees involved, engineering fees, and attorney fees, will be paid in full before final approval.*

Application for Amendment to General Plan and Development Code, Including Text and Map Amendments in the Nature of Property Rezoning

**Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages, fringe benefits of employees involved, engineering fees, and attorney fees, will be paid in full before approval.*

4.7 Disposal of Town Property **Last Revision: 05/09/2024**

An amount to be set by action of the Town Council on a case-by-case basis, depending on the cost to the Town and a fair and equitable charge to the applicant.

4.8 Blasting Permits **Last Revision: 05/09/2024**

Blasting Application Fee \$500.00

Blasting Inspection / Monitoring Actual cost to the Town

Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages, and fringe benefits of employees involved, engineering fees, and attorney fees, shall be paid in full prior to permit issuance or continuation.

4.9 Land Use Application Fees **Last Revision: 05/09/2024**

To request an amendment to the code & map application fee	\$50.00 \$300.00
All other Land Use fees not explicitly listed in this fee schedule	\$100.00
Lot Line Application	\$150.00
Variance Application Fee	\$200.00
Administrative Land Use Review	\$75.00
Board of Appeals (Current Building Code).....	\$100.00

4.10 General Land Use / Administrative

Pre-Application Meeting Fee	\$50.00
Zoning Verification Letter	\$25.00
Address Verification Letter	\$25.00

5 Roads

5.1 Buildings Road Fees **Last Revision: 05/09/2024**

Impact Fee Single-Family	\$5,290.00
Permits fee to cross FF roads for utility placement.....	\$50.00
Fine for not removing obstructions from FF public roads.....	\$250.00
The permit fee for greater weight limits (trucks) on FF roads	\$50.00
Road Damage / Repair	Actual cost to the Town

5.2 Streets **Last Revision: 05/09/2024**

Street Dedication	\$300.00
Street Vacation	\$300.00
Street Vacation Review	Actual cost to the Town
Street Vacation Notice	Actual cost to the Town
Street Name Change Application	\$100.00
New Street Sign for Name Change Approval	\$175/sign
Vehicle enforcement towed at owner's expense or	Actual cost to the Town

5.3 Road Cut permits, asphalt/concrete cuts, and Road Closures **Last Revision: 05/09/2024**

Minimum Fee for Cuts in a Paved Surface, More than 3 Years Old	\$300.00
Minimum Fee for Cuts in a Paved Surface, 3 Years Old or Less	\$800.00
Road Closure Deposit	\$1,000.00

Closure of a Collector Road, per lane, per 1,000 feet	\$250 per day
Closure of a Minor Arterial Road, per lane, per 1,000 feet	\$500 per day
Closure of a Major Arterial Road, per lane, per 1,000 feet	\$1,000 per day
Minimum Fine for Non-permitted work in City Right-of-Way	\$2,500 per occurrence
Bore permit	\$150.00
Bore per linear foot (Base fee plus)	\$0.25
Without Permit per occurrence	\$1000.00
Traffic Control Plan Review Fee	Actual cost to the Town
Barricade / Traffic Control Fee	Actual cost to the Town

5.4 Grading and Excavation Permits **Last Revision: 05/09/2024**

101 to 1,000 Cubic Yards	\$27 (1 ½ Hours Staff Time)
1,001 to 10,000 Cubic Yards	\$54 (3 Hours Staff Time)
10,001 to 100,000 Cubic Yards	\$108 (6 Hours Staff Time)
Over 100,000 Cubic Yards	\$216 (12 Hours Staff Time)
Grading or Re-inspection	Actual cost to the Town

5.5 Mining, Gravel Pits **Last Revision: 05/09/2024**

Gravel, Sand, Earth Extraction, and Mass Grading Permit \$350.00
 *Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages, and fringe benefits of employees involved, engineering fees, and attorney fees, will be paid in full before final approval. All fees will be credited to the final amount.

5.6 Road Limitations on Use of Vehicles **Last Revision: 05/09/2024**

Weight Limit Application	\$50.00
Weight limit Permit	\$50.00
Vehicle Weight limit fine	\$500 per infraction

5.7 Snow Removal **Last Revision: 05/09/2024**

In case of personal vehicles and obstacles obstructing snow removal on Town roads and rights of ways, towing or removal will be at the owner's expense.

5.8 Unauthorized Bridges, Ditches, water & waterways **Last Revision: 05/09/2024**

Fine cost of remediation

5.9 Inspections / Compliance **Last Revision:**

Right-of-Way Inspection Fee	\$75.00
Reinspection Fee	\$100.00
After Hours Inspection	\$150.00
Failure to Schedule Inspection	\$100.00
Emergency Road Response.....	Actual cost to the Town + 20% administrative cost
Failure to Resore ROW	Actual cost to the Town + 20% administrative cost

6 Sign

6.1 Sign Permit Fees **Last Revision: 05/09/2024**

Sign Permit Fee	\$50.00 per sign face
Temporary Sign Permit Fee	\$25.00 per sign face
Sign Inspection Fee	\$100.00
Sign Re-inspection Fee	\$50.00

6.2 Sign Violations **Last Revision: 05/09/2024**

First Sign Violation	Written Warning
Subsequent Sign Violations within 12 Months	\$100/sign per day until in Compliance
Unauthorized sign removal or abatement — Actual cost to the Town + 20% administrative fee	

7 Ordinance Enforcement Fines

7.1 Administrative Citations **Last Revision: 05/09/2024**

First Offense	Up to \$100 per Violation
Second Offense	Up to \$200 per Violation
Third Offense	Up to \$400 per Violation
in twelve (12) months.	
Criminal Penalty/Fine	Not to exceed maximum Class B misdemeanor under Utah Code Annotated section 76-3-301
Civil Penalty/Fine	Not to exceed maximum Class B misdemeanor under Utah Code Annotated section 76-3-301
Corporation Fine	Fixed by the court, not exceeding the amounts fixed for violations of Town Ordinances by individuals

7.2 Administrative Fee **Last Revision: 05/09/2024**

Administrative Fee	\$50.00
--------------------------	---------

7.3 Nuisance Violations **Last Revision: 05/09/2024**

1st Weekday for the first week	\$100.00
Thereafter, it is per day until paid, and the nuisance is abated.....	\$200.00
Excessive sound levels	\$100.00
Fine not paid within fifteen (15) days	The town attorney's fee is at the cost of the violation to collect the fine.
Abating the Nuisance	The actual cost to the Town for abating the nuisance will be billed to the property owner.

7.4 Illegal Dumping **Last Revision: 05/09/2024**

First Violation	\$250*
Second and Subsequent Violations	\$1,000*

Plus the cost to remove any illegally dumped materials.

7.5 Animal Control Fees

Last Revision: 05/09/2024

Impound, Boarding, and Release Fees..... Determined by the North Utah Valley Animal Shelter Fee Schedule

Animal Control Administrative Fee	Actual Cost of the Town
Animal At-Large / Nuisance Fee.....	Actual Cost of the Town
Dangerous Animal, Quarantine, or Special Handling	Actual cost of the Town
Repeat Impound Administrative Fee	Actual cost of the town

7.6 Accumulation Of Construction Debris, Mud, Etc. On City Streets

Last Revision: 05/09/2024

First Notice Written Notice with 28-day Warning Period.

Second Notice, if not remedied w/in 5 Days of the Warning Period Expiration. \$50/day until in Compliance

Street Cleanup / Abatement Fee	Actual cost to the Town + 20% administrative fee
Emergency Street Cleanup	Actual cost to the Town (including overtime)

7.7 Environmental Regulations, Air Quality, Weeds, and Befouling of Water

Last Revision: 05/09/2024

First Notice Written Notice with a 10-day Warning Period.

Second Notice, if not remedied within 5 Days of Warning Period Expiration ... \$50/day until in Compliance or Abatement of Injurious and Noxious Real Property and Unsightly or Deleterious Objects of Structures

Actual Cost of Abatement to the Town + 20% of Actual Cost	
Re-Inspection Fee	\$75.00
Emergency Abatement	Actual Cost of Abatement to the Town

7.8 Administrative / Legal

Last Revision:

Administrative Hearing Fee	Actual cost to the Town
Lien Processing Fee	Actual cost to the Town
Variance Application Fee	\$100.00
Soil Inspection & Remediation application	\$25.00

8 Utility Fees

8.1 Water

Last Revision: 05/09/2024

Renters deposit	\$210.00
Resident Deposit (New Account)	\$110.00
Culinary Water Application Fee	\$50.00
Commercial Water Application Fee	\$75.00
Commercial Water Deposit	\$110.00
Temporary Water Application	\$50.00
Temporary Water Deposit	\$1500.00

Abandon Service Line	Actual Cost to Town
Account Transfer Fee	\$25.00
Final Meter Read	\$25.00
Water Meter Hookup Fee	\$1,300.00
Impact Fee	\$15,629.00

8.2 Water Usage **Last Revision: 05/09/2024**

Water Use Rates Residential monthly allocation shall be 12,000 gallons per month	\$55.00
Any water usage over 12,000 gallons per 1000 gallons	\$1.00
Non-monthly Meter Read	\$50.00
Non-permitted Water Connection	\$2,500 per occurrence

8.3 Delinquent Water Payment Penalty **Last Revision: 05/09/2024**

Any payment received after the due date shall incur a late fee \$25.00

8.4 Disconnection and Reconnection Water Fee **Last Revision: 05/09/2024**

Any water bill not paid within forty-five (45) days of the due date per offense \$50.00
 Disconnect \$50.00
 Reconnect: All delinquent water charges must be paid to the Town, or arrangements must be made for their payment in a manner satisfactory to the Town..... \$30.00
**In addition to such payments and penalties, a delinquent user may be required to make and file a new application and deposit*

8.5 Fire Hydrant Water Usage Fee **Last Revision: 05/09/2024**

Water Use Rates Residential monthly allocation shall be 12,000 gallons per month \$55.00
 Any water usage over 12,000 gallons per 1000 gallons \$1.00

8.6 Damages to water lines, meters, hydrants, and other materials **Last Revision:**

Any person or entity that damages water lines, meters, hydrants, or other components of the Town’s water system shall be responsible for all costs of repair or replacement. Such costs may include labor, materials, equipment, administrative expenses, and reasonable attorney fees incurred by the Town.

8.7 Illegal Hook-ups **Last Revision: 00/00/0000**

Unauthorized connections to the Town’s water system are prohibited. Any illegal connection shall be removed at the expense of the property owner or responsible party. The responsible party shall also be liable for all damages, repairs, and associated costs, including labor, materials, administrative expenses, and reasonable attorney fees incurred by the Town.

8.8 Additional Utility Services **Last Revision: 00/00/0000**

Meter Testing Fee (Fee refunded if meter is found defective)	\$75.00
Utility Placement application	Actual Cost to Town
Utility Locate / Blue Stakes Service Fee	\$75.00

9 Cemetery

9.1 Burial Plots		Last Revision: 05/09/2024		
	Resident	One-time Resident	Non-Resident	
Regular Vault and #2 Child Vault	\$350.00	\$700.00	\$4,000.00	
Cremation (½ plot)	\$200.00	\$375.00	\$700.00	
Plot Certificate Transfer	\$25.00	\$25.00	\$25.00	

9.2 Interment		Last Revision: 05/09/2024		
Open and Close Grave	\$450.00	\$450.00	\$450.00	
Burials after 4:00 pm - minimum of an hour	\$175.00	\$175.00	\$175.00	
Saturday Burial - minimum of an hour	\$175.00	\$175.00	\$175.00	
Move Headstone	\$150.00	\$150.00	\$150.00	

9.3 Disinterments - Not including Vault		Last Revision: 05/09/2024		
Vaulted			\$900.00	
Non-Vaulted			\$1,700.00	
Infants			\$400.00	
Cremations			\$400.00	

10 Parks

10.1 Park Use Permits		Last Revision: 00/00/0000	
After-Hours Park Use Permit Fee			\$
Amplified Sound Permit			\$

10.2 Park Reservations (Core Fees)		Last Revision: 00/00/0000	
Park / Pavilion Reservation (Resident)			\$25.00
Park / Pavilion Reservation (Non-Resident)			\$50.00
Reservation Deposit (Refundable)			\$100.00

10.3 Park Event Deposit (By Attendance)		Last Revision: 00/00/0000	
1-199 people			\$0.00
200-299 people			\$25.00
300-499 people			\$75.00
500+ people			\$150.00
Late Fee			\$25.00
No Permit / Reservation			\$300.00
Damage beyond deposit			Actual Cost to the Town

10.4 Park Use Add-On Fees		Last Revision: 00/00/0000	
After-Hours Park Use			\$50.00
Amplified Sound Permit			\$25.00
Commercial / Vendor Use (food trucks, etc.)			\$75.00

10.5 Cleaning & Damage **Last Revision: 00/00/0000**

Failure to Clean Reserved Area	\$50.00
Damage / Repairs	Actual Cost to the Town
Extra Trash Removal	Actual Cost + 20% Admin

10.6 Optional **Last Revision: 00/00/0000**

Sports Field Use (league or organized use)	\$25.00–\$50.00 per use
Security / Staff Time (if required)	Actual Cost (staff hourly rate)

11 Town Rentals & Miscellaneous Services

11.1 Garbage Cans **(updated Resolution 2024-04)**

Additional Garbage Can	\$125.00
Set of Wheels and Axle	\$10.00
Set of Hinges & Lid	\$20.00

11.2 Rental Fees **Last Revision: 05/09/2024**

Patio Heater (Fees refunded when returned with the receipt for propane filled and in good condition.)	\$100.00
Solo Stove (Fees refunded when returned in good condition)	\$200.00
Damage, Cleaning or Replacement Fees	Actual Cost to Town

11.3 Miscellaneous fees **Last Revision: 05/09/2024**

Fees not specifically listed in this fee schedule	\$50.00 \$75.00
---	-----------------------------------

12 Special Events & Uses

12.1 Event Fees **Last Revision: 05/09/2024**

Event Deposit	Based on the Maximum Number of Anticipated Attendees (refundable if no damage has taken place)
People 200-299	\$25.00
People 300-499	\$75.00
People over 500	\$150.00
Late Fee	\$25.00
Event Application Fee	\$50.00
Event Review Fee	lowest staff wage per hour
Failure to obtain an event permit.....	\$300.00
Event damage, cleanup, or repair beyond deposit	Actual cost to the Town
Event cancellation after review begins	Application fee non-refundable + actual costs incurred
Personnel Fee – Public Works Department	Direct Cost + 100% (Overtime and Benefits)

Personnel Fee – Utah County Sheriff’s Office Deputy\$90/Deputy per hour, 2-hr Minimum

Personnel Fee – Utah County Sheriff’s Office Supervisor* \$100/hour

Any event requiring more than three Deputies must include a supervisor in addition to the required Deputies. **Must give them a 30-day notice*

12.2 Event Alcohol Permit Only **Last Revision: 05/09/2024**

Beer/Liquor Permit - Class A, Class B, Class C, Class D (annually) \$300.00

Single-Event permit \$50.00

Serving alcohol without acquiring a permit \$500.00

12.3 Special Uses **Last Revision: 00/00/0000**

Special Uses Application \$75.00

Other costs associated with Special use Actual cost to Town

13 Utility Billing Policies & Procedures **Last Revision: 05/09/2024**

This section establishes billing procedures, account requirements, and administrative policies related to utility services and development-related reimbursements.

13.1 Development Review and Approval - Additional Fees **Last Revision: 05/09/2024**

Applicants shall reimburse the Town for actual costs incurred for professional services, third-party review, and other expenses required for development review that exceed standard application fees. An administrative fee of ten percent (10%) shall be applied to all such reimbursable costs.

13.2 Development Review and Approval - Billing **Last Revision: 05/09/2024**

The Town shall bill developer applicants for all reimbursable costs incurred during the development review process. Billing statements shall be provided within a reasonable time and shall include sufficient detail to identify the nature of the charges, the project to which they apply, and the basis for the cost. All invoices are due within thirty (30) days of the billing date unless otherwise specified. If payment is not received within that time, the account shall be considered delinquent, and the Town may suspend further processing of applications or approvals until all outstanding balances are paid. Developer applicants may contact the Town to request clarification of any charges, and the Town may revise invoices as appropriate following such review.

13.3 Development Review and Approval - Disputed Billing **Last Revision: 05/09/2024**

If a developer applicant disputes any charge billed by the Town, the applicant shall submit a written notice identifying the specific items in dispute and the basis for the objection. The Town may review the disputed charges and make adjustments where appropriate. The Town Council may consider disputed charges and make a final determination. Pending resolution of the dispute, the Town may require payment of undisputed amounts and may suspend further processing of applications or approvals until the matter is resolved.

13.4 Developer Applicants Must Remain in Good Standing **Last Revision: 05/09/2024**

Developer applicants shall remain current on all fees, charges, and financial obligations owed to the Town. Any applicant with outstanding or delinquent balances may be considered not in good standing. The Town may suspend or withhold application processing, approvals, permits, inspections, or other services until all amounts due are paid in full or acceptable payment arrangements are made. No final approvals or permits shall be issued while an applicant remains delinquent.

13.5 Utility Customer Accounts **Last Revision: 05/09/2024**

Billing for utility services shall be issued monthly and shall be due and payable by the last day of each month. Any payment received after the due date shall be subject to late fees as established in this fee schedule. Accounts that remain unpaid for more than sixty (60) days after the due date may be subject to disconnection of service. Prior to disconnection, the Town shall provide notice to the account holder in accordance with applicable law. Service shall not be restored until all past due balances, fees, and applicable charges have been paid in full or satisfactory payment arrangements have been made with the Town. Returned or dishonored payments shall be subject to fees as permitted by law. Unpaid accounts may be referred to collections, and the Town may pursue all available legal remedies to recover outstanding amounts, including costs and attorney fees where allowed.

13.6 Other Fees **Last Revision: 05/09/2024**

This fee schedule supersedes previously established fees for the services identified herein. Fees not listed remain in effect unless otherwise modified by resolution or ordinance. In the event of a conflict, the provisions of this fee schedule shall control.